

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, January 20th, 2021 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:06 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, and Commissioner Maria GOMEZ.

Also, present were Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Landon JONES, Robert HOLLEY, James YOUNG, Robert MATHEWS, Jared KEITH, Anthony LOPEZ, and Adam CARREON with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, and Ira COVELER Attorney with Coveler & Peeler.

3. TO RECEIVE PUBLIC COMMENT:

No public comment.

4. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURER'S REPORT:

Amanda CARRIER presented the Treasure's report as of January 2021:

Chase Checking Account Balance: \$140,963.56

Chasing Saving Account- Property Tax: \$1,251,854.70

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$273,113.74

Texas Class Account-Reserve: \$11,900,630.50

Wells Fargo-Sales Tax Collections balance: \$323,422.25

Wells Fargo Account- Station Construction balance: \$15,888.17

Prosperity Account-Billing Funds balance: \$227,489.61

Total in all accounts: \$14,289,627.67

Tax Collections collected year to date: \$322,907.30

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to accept the treasure's report for the month of January 2021.

6. TO PAY DISTRICT BILLS, INCLUDING APPROVAL OF COMMISSIONER FEES AND EXPENSE REIMBURSEMENTS, AND TAKE ACTION ON ANY COMMISSIONER REQUESTS TO ATTEND A CONFERENCE OR OTHER TRAINING EVENT:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

7. RECEIVE A REPORT FROM BRAD DILL REGARDING PROPERTIES BEING DEVELOPED BY THE DISTRICT AND TO REVIEW, DISCUSS, AND TAKE ACTION ON RELATED MATTERS:

Brad DILL presented the board a monthly report with the status of the following projects: Administration Building and Station 21. (View attachment)

8. TO RECEIVE A REPORT FROM RICARDO MARTINEZ OF MARTINEZ ARCHITECTS AND TAKE ACTION ON DISTRICT CONSTRUCTION MATTERS, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR CHANGE ORDERS:

Ricardo MARTINEZ from Martinez Architects presented the board a brief monthly description of the following projects: Station 11, Station 41 Station 21, and the Administrative Building.

9. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19:

No action, item tabled.

10. TO RECEIVE CHIEF PARKER'S REPORT REGARDING FIRE OPERATIONS, RESCUE ACTIVITIES, AND PERSONNEL TRAINING SESSIONS DURING THE PREVIOUS MONTH:

Report for the month of December 2020 presented by Chief PARKER; total responses: 186, total numbers of apparatus responding: 198, total In-District on-scene calls: 117, mutual aid: 16, mutual aid received: 04, calls year to date: 2049, total training hours: 9560.

Chief PARKER presented the following: 2020 Year in Review, 2020 Budget Summation, and the 2021 Rollover Capital Funds Request. (View attachment)

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chief's report for the month of December 2020.

11. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE DISTRICT'S BUDGET:

Chief PARKER presented to the board the Districts amended 2021 budget. (View attachment)

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to amend the District's 2021 Budget as presented, in the amount of \$17,226,893.00.

12. TO REVIEW, DISCUSS, AND TAKE ACTION ON ACQUISITION A NEW AERIAL TRUCK TO BE PLACED IN SERVICE TO THE DISTRICT:

Chief PARKER presented to the board two selections of new aerial trucks that would be best suitable to the District. Chief PARKER recommended moving forward with the Pierce Aerial as it will be a better fit for the needs of the District.

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the purchase of a Pierce aerial truck amount not to exceed \$998,405.40.

13. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

No action; item tabled.

14. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO informed the board that all headshot photos have been taken and will be posted to the website, once they are received. SANTIAGO also mentioned that she is currently working on updating all apparatus photos to the website. SANTIAGO will continue to update all social media pages regarding the status of all current construction projects.

15. TO APPROVE OUT OF DISTRICT TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action; item tabled

17. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No action; item tabled

18. TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS AFFECTING THE DISTRICTS REAL PROPERTY:

No action; item tabled

19. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PURCHASE, SALE, OR LEASE OF REAL ESTATE:

No action; item tabled

Closed session began at 12:19 pm

16. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING, AND/OR TERMINATION OF DISTRICT EMPLOYEES:

20. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAX MATTERS:

21. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.072 TO DELIBERATE REAL ESTATE MATTERS:

22. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE § 551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

Open session resumed at 12:33 pm

23. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE § 775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner GARCIA with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of January 2021.

24. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action, item tabled.

25. ANNOUNCEMENTS:

No announcements.

26. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:36 pm.